



Peninsula Metropolitan Park District

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STUDY SESSION MINUTES

Tuesday, March 3, 2020, 6:00 pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St. Gig Harbor, WA 98332)

Call to Order: The meeting was called to order by Commissioner Hill at 6:00 pm

Commissioners Present:

Maryellen (Missy) Hill
Kurt Grimmer
Amanda Babich
Laurel Kingsbury

Staff:

Doug Nelson
Elaine Sorensen
Eric Guenther
Stacie Snuffin

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Babich. The agenda was approved with a 4-0 vote.

ITEM 2 Board Discussion

2.a CRC Committee Updates

Executive Director, Doug Nelson, discussed that PenMet committees had all had meetings. He asked that during the meeting, if any of the committees had anything to share, or had questions or concerns that needed to be addressed to do so. President Hill gave a summary of what happened at the pre-submittal meeting and also who attended. Planning and Special Projects Manager, Eric Guenther, announced there were 19 architectural firms in attendance. There was a discussion about the contractors who had started out with the PenMet Parks CRC project previously, who were also in attendance. President Hill discussed the FAQ and how open we are to any changes of the previous design work done for the new recreation center. Commissioner Babich, Commissioner Grimmer and Nelson discussed the bond and fundraising for the new PenMet Recreation Center along with sponsorship and other funding plans. The Board discussed the size and concept of the new recreation center. President Hill asked about the RFQ completion. Eric Guenther thought he would be able to have it done by the end of the week.

Commissioner Babich gave a summary of the CRC Operations Committee meeting. The Board and staff discussed the scoring matrix and how PenMet will be scoring the firms that will be working on the new CRC and getting to PenMet's short list of candidates. President Hill and staff discussed the GCCM hiring process and if we will actually need one. The Board and staff discussed why they thought that there might have been such a big turnout for the pre-submittal meeting compared to other previous projects.

Proposals need to be in by April 3rd and then there will be a committee meeting set up to review those proposals to get down to the short list.

Commissioner Kingsbury gave a summary of what happened in the CRC Finance Committee meeting. The Board and staff discussed the potential for bonds, doing the project in phases, bond rates, and a timeline for the funding process for the new CRC. The Board discussed the potential for non-voter approved and voter approved bonds and PenMet's bond ratings.

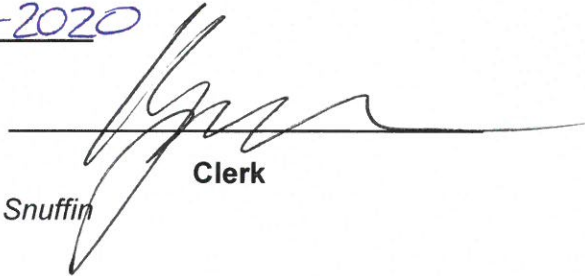
President Hill gave a summary of the CRC Fundraising Committee meeting. Hill reported that the staff is going to draft an RFP to solicit a fundraising consultant. Hill added that the draft will be reviewed by the sub-committee and then have a discussion on the topic at the next board meeting. The Board and Executive Director Nelson discussed future discussion topics and different sources for offsetting costs for the project budget.

ITEM 3 Adjournment Commissioner Hill adjourned the meeting at 7:03 pm

APPROVED BY THE BOARD ON: 03-17-2020



President



Clerk

Submitted by *Stacie Snuffin*